

## Steps to Access 1098-T Detailed Information

1. Students can log into RAMweb at [www.ramweb.colostate.edu](http://www.ramweb.colostate.edu) and select **Tax Information**

The screenshot shows the RAMweb homepage. At the top, there is a navigation bar with links for Home, Contact Us, WebMail, RamCT, and Log Out. The main content area is divided into two columns. The left column has a section titled 'Registration Ready for Spring 2013' with a green checkmark icon and a message: 'You're done with Registration Ready for Spring Semester 2013, and can register at any time after 11:30 AM on October 31, 2012. Further changes may be initiated through the links in the Records section of RAMweb (below right). Below this is a warning icon and the text 'Select a different Registration Ready Term'. Underneath is a 'Registration' section with a list of links: Class Schedule Search, Course Catalog, Course Drop & Withdrawal Information, Important Dates, My Advisor(s), My Registration Notices, and My Registration Overrides. The right column has a 'Financial Information' section with a list of links: Billing Information, Costs of Attendance, CSU Scholarship Application (CSUSA), Direct Deposit Refund Sign Up, Financial Aid, Financial Aid Refund Information, Loan Deferments, Merit Work-Study Award Application, Pay My Bill, Perkins and HPSL Borrowers, Scholarship Registration Verification Letter, Student Account Newsletter, Student Job Listing, Tax Information, and Understanding My University Billing Statement. The 'Tax Information' link is circled in blue, and a yellow arrow points to it from the right with the text 'Click here'.

2. Select **1098-T Detailed Information**

The screenshot shows the 'Tax Home' page in RAMweb. At the top, there is a navigation bar with links for Home, Contact Us, WebMail, RamCT, and Log Out. Below the navigation bar, there are three input fields for 'CSU Account Number:', 'CSU Account Name:', and 'Email Address:'. To the right of these fields is a 'Logout' button. Below the input fields, there is a breadcrumb trail: 'Tax Home > 1098-T Reporting Forms > 1098-T Detailed Information'. The '1098-T Detailed Information' link is circled in blue. Below the breadcrumb trail is a section titled 'Tax Home' with a list of links: 1098-T Reporting Forms, 1098-T Detailed Information, Consent To Receive 1098-T Electronic, Education Tax Credits, and 1098-T FAQs. The '1098-T Detailed Information' link is circled in blue, and a yellow arrow points to it from the right with the text 'Click here'.

Note: Your session will expire after 20 minutes of inactivity.

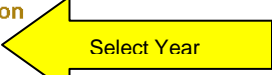
For questions on your student account call 970-491-6321.

For questions on your commercial (non-student) account call 970-491-2697 Monday - Friday 7:30am - 4:30pm.

- Select appropriate Calendar year
- Select **Expand All** to view the full transaction data detail

### 1098-T Tax Detailed Information

Select Year for transaction data: 2012



Please note that only items listed with a box number appear on your 1098-T form. Charges and credits without a box number are provided for your information, but do not appear on your tax form.



Expand All Collapse All

#### Part1: Charges to Your Account

Description	1098-T Box #	Amount
☐ Qualified Other Education Exp	Box 2	334.58
☐ Qualified Tuition & Fees FA	Box 2	1398.00
☐ Qualified Tuition & Fees SP	Box 2	5110.94
<b>Total Charges to Your Account</b>		<b>6843.52</b>

#### Part2: Credits to Your Account

Description	1098-T Box #	Amount
☐ College Opportunity Fund	Box 5	930.00
☐ Grants and Scholarships	Box 5	1779.00

### 1098-T Tax Detailed Information

Select Year for transaction data: 2012

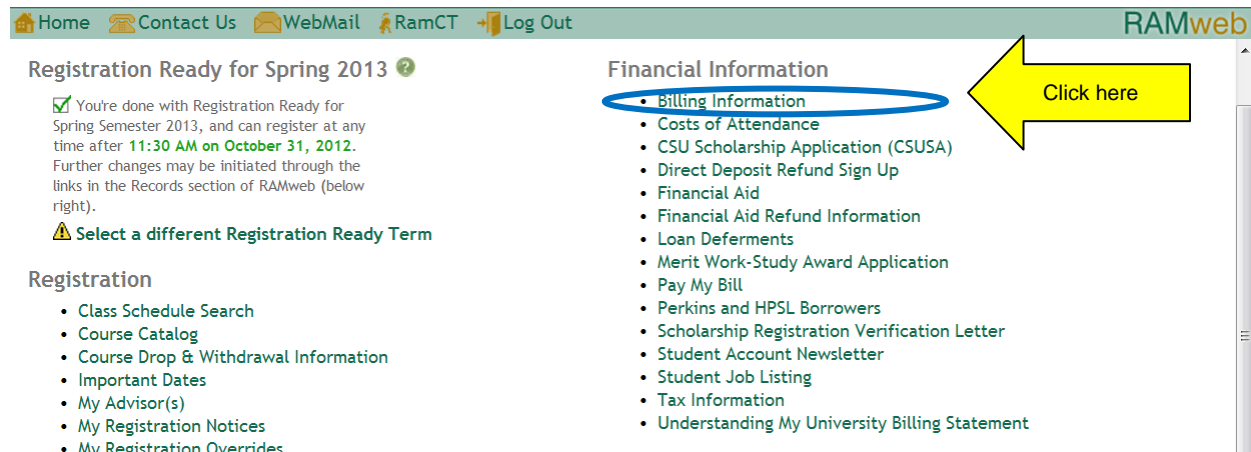
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Expand All Collapse All

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## 5. Additional information for each term in 2012 can be obtained by selecting **Billing Information**



Home Contact Us WebMail RamCT Log Out RAMweb

Registration Ready for Spring 2013 ?

✔ You're done with Registration Ready for Spring Semester 2013, and can register at any time after **11:30 AM on October 31, 2012**. Further changes may be initiated through the links in the Records section of RAMweb (below right).

⚠ Select a different Registration Ready Term

Registration

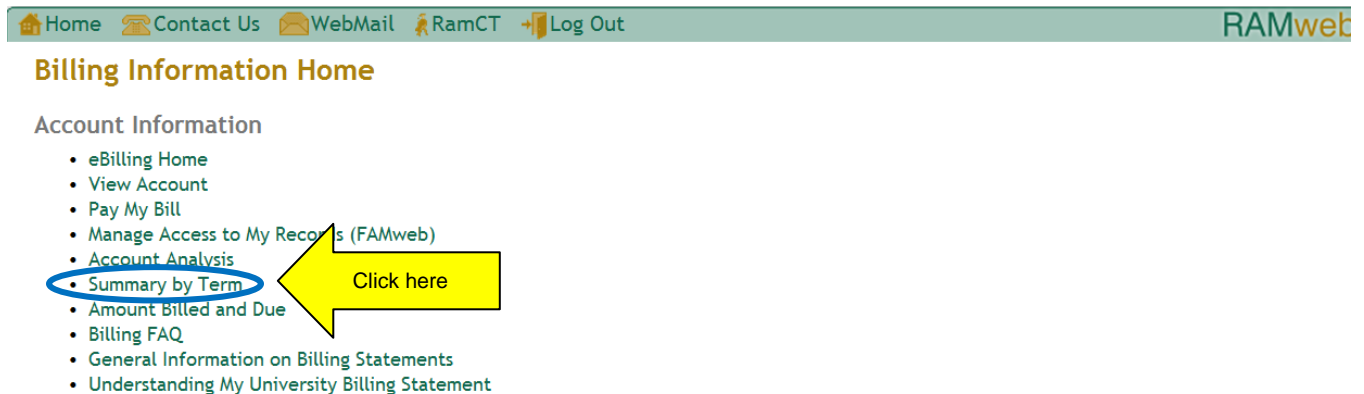
- Class Schedule Search
- Course Catalog
- Course Drop & Withdrawal Information
- Important Dates
- My Advisor(s)
- My Registration Notices
- My Registration Overrides

Financial Information

- **Billing Information**
- Costs of Attendance
- CSU Scholarship Application (CSUSA)
- Direct Deposit Refund Sign Up
- Financial Aid
- Financial Aid Refund Information
- Loan Deferments
- Merit Work-Study Award Application
- Pay My Bill
- Perkins and HPSL Borrowers
- Scholarship Registration Verification Letter
- Student Account Newsletter
- Student Job Listing
- Tax Information
- Understanding My University Billing Statement

Click here

## 6. Select **Summary Term**



Home Contact Us WebMail RamCT Log Out RAMweb

**Billing Information Home**

Account Information


- eBilling Home
- View Account
- Pay My Bill
- Manage Access to My Records (FAMweb)
- Account Analysis
- **Summary by Term**
- Amount Billed and Due
- Billing FAQ
- General Information on Billing Statements
- Understanding My University Billing Statement

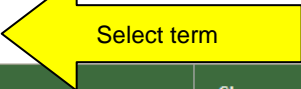
Click here







7. Select either **Spring 2012**, **Summer 2012** or **Fall 2012** from the Billing term drop-down menu.
8. Click on “+” symbol to expand and view detailed transactions.

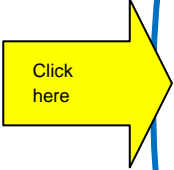


### Summary by Term

Select a Billing Term:  



	Description	Charges	Payments or Credits
	Tuition	2090.70	
	Fees	930.98	
	Room Board	4711.00	
	Refunds	6.27	
	Other Charges	320.05	
	Payments		8112.00



For CURRENT account information, please view your [Account Analysis](#). For the amount due by the next due date, select the [Amount Billed and Due](#) link under [Billing Information](#).

[Billing Information Home](#) | 
 [Account Analysis](#) | 
 [Amount Billed and Due](#)